



Table of Contents

FACULTY OF.....

DEPARTMENT OF.....

NAME OF FACULTY.....

NAME OF COURSE.....COURSE CODE.....

S.No.	Contents	Remarks
Section A	Course Planning Related Aspects *	
1	Outcome Based Education System:	
1.1	Vision & Mission of PU & Respective Department	To be taken from Faculty/Department
1.2	Programme Educational Objectives (PEO)	
1.3	Programme Outcomes (PO) and Programme Specific Outcomes (PSO)	
2	Planning Aspects Related to Students	
2.1	About the Class/Students	Format Available
2.2	List of Students	
3	Planning Aspects Related to Teaching	
3.1	Guidelines for Lectures, Tutorials and Practicals	Format Available
3.2	PU Syllabus of Course, Course Outcomes (COs) & mapping of COs with POs and PSOs	To be done by Teaching Faculty
3.3	ABC analysis (RGB method) of Unit & Topics (A=Difficult;B=Moderate;C=Easy)	
3.4	Blown-Up of Syllabus	Format Available
3.5	Syllabus Deployment	Format Available
3.6	MSE / ESE Papers of last 2 years	To be done by teaching faculty
3.8	Academic Calendar & Time table of Faculty	To be taken from Faculty/Department
Section B	Course Delivery Related Aspects	
1	Delivery in the Class	
1.1	Zero Lecture (Delivery Mode)*	Format Available
1.2	Zero Lecture (Discussion Mode)	Format Available
1.3	Unit Cover Page	Format Available
1.4	Detailed Lecture Notes with Cover Page	Format Available
1.5	Tutorial Sheets / Home Assignment*	Format Available

1.6	e-Shiksha Program: Video Lecture (In CD / Google Drive) / PPT's*	NA
2	Assessment in Class	
2.1	Open Book Test / Class Test / Quiz	To be done by teaching faculty
2.2	Important Question Bank*	
Section C	Assessment & Evaluation Standards & Planning	
1	Assessment Plan for the Course	Format Available
2	Assessment Rubrics (Criteria & Standards)	
2.1	For Attendance / Assignments / Class Participation	Format Available
2.2	For Internal & External Examinations	Format Available
3	Assessments – COs Mapping Matrix	Format Available
Section D	Assessment of Learning Outcomes Attainment	
1	Results of Assessments (Internal & Final)	
1.1	Individual Course Outcomes (COs) Attainment Tables	Format Available
1.2	Consolidated Course Outcomes Attainment Table	Format Available
1.3	Course Matrix Attainment Table	Format Available
2	Copies of Assignments & Exam Papers (Internal & Final)	To be done by teaching faculty
Section E	Faculty Report of the Course	Format Available
Section F	Any Other Relevant Document	

*(Soft Copy to be mailed to students)