



All admission is subject to fulfillment of eligibility criteria by the candidate. If it is found at any stage that the candidate has submitted wrong information /certificate or is found to have concealed some information his/her admission will be cancelled with any notice and the entire deposited fee will be refunded as per Poornima university norms.

### **Refund Rules:**

#### **Course Fee**

1. Fee will be refunded within 15 working days in case a student withdraws the admission before the commencement of classes and within 30 working days in case the student withdraws after commencement of classes.
2. Development fee as prescribed in prospectus is Non refundable under any circumstances for all courses.
3. If a student withdraws admission after commencement of classes but before last date of admission the fee will be refunded after deduction of Development fee.
4. If a student withdraws admission after last date of admission no fee will be refunded.
5. Caution money is refundable subjected to submission of annual course fee and no dues certificate.
6. If a student withdraws admission in subsequent semester no fee will be refunded.
7. The above refund rules will also applicable to a student who is expelled from the university on disciplinary grounds.

#### **Hostel Fee**

1. No deduction will be made if the student withdraws/leave the hostel before the commencement of classes.
2. If a student withdraws within 15 days after commencement of classes the hostel fee will be refunded after deduction of hostel charges @ Rs. 300/- per day.
3. Hostel fee will not be refunded if a student withdraws after 15 days of commencement of classes.

#### **Transport Fee**

1. No deduction will be made if the student withdraws/leave the Transport facility before the commencement of classes.
2. If a student withdraws within 15 days after commencement of classes the transport fee will be refunded after deduction of transport charges on pro rata basis as per  $(\text{annual fee} / 11) * \text{no of days}$ .
3. Transport fee will not be refunded if a student withdraws after 15 days of commencement of classes.

#### **Mode of payment**

1. All types of fees must be paid in the form of demand draft (DD) in favour of "Poornima University" payable at Jaipur.
2. Each DD must bear student name, course, semester and registration no at the back.
3. Fee submission through Cheque /cash is not acceptable.
4. For all delayed payments late fine @ Rs. 50/- per day will be charged from the schedule date of depositing the fee.