



POORNIMA UNIVERSITY

(Estd. by Rajasthan State Legislature vide Act No. 16/2012 & Recognized under section 22 (1) of UGC Act 1956)

Form No.

Reg. No.

Plot No. IS-2027 to IS-2031, Ramchandrapura
P.O Vidhani Vatika, Sitapura Extension,
Jaipur - 303905 (Raj.) • Ph.: +91-8875666617, 18
info@poornima.edu.in
www.poornima.edu.in

Admission Form Session 20 - 20

Please fill the Application Form in BLOCK LETTERS

- The form must be filled by the student in own handwriting.
- Every entry in the form must be filled according to X marksheet. Incomplete form will not be accepted.
- If on scrutiny of original documents, any discrepancy / incorrectness or any proof of tampering in the marks is noticed, the form will be summarily rejected and the admission if given, will be cancelled.
- Fees once deposited under any head will not be refunded.**
- All matters subject to jurisdiction of Jaipur Court.

Please Affix
Passport Size
Photograph

School

Course & Branch

Name Mr. / Ms.
First Name

.....
Middle Name

.....
Last Name

Father's Name
First Name

.....
Middle Name

.....
Last Name

Mother's Name
First Name

.....
Middle Name

.....
Last Name

Permanent Address :

Address for Correspondence :

Police Station _____ Distt. _____
Pin Code _____ State _____
Tel. No. (with STD Code) _____
Parent's Mobile No. _____
Student's Mobile No. _____

Police Station _____ Distt. _____
Pin Code _____ State _____
Tel. No. (with STD Code) _____
Mobile _____

(A) PERSONAL INFORMATION

- Date of Birth :

D	D	M	M	Y	Y
---	---	---	---	---	---

 Aadhar No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- Religion : _____ Caste : _____ Belongs to Minority : Yes No
- Category (As per Govt. of Rajasthan): General SC ST OBC SBC
- Belongs to: Rural Area Urban Area 5. Blood Group : _____
- E-mail ID : _____ 7. Medium of Study Hindi English
- Hobbies : _____ Place of Birth : _____
- University transport facility required : Yes No
- Hostel facility required : Yes No
- Illness which needs attention of University authorities : _____

(B) DETAILS OF PARENTS

1. **Father's Name** _____ Academic Qualification _____
Occupation _____ Department/Company _____ Designation _____
Tel. with STD Code (O) _____ (R) _____ Mobile _____
Annual Income ₹ _____ Lacs. E-mail _____ PAN No. _____
2. **Mother's Name** _____ Academic Qualification _____
Occupation _____ Department/Company _____ Designation _____
Tel. with STD Code (O) _____ (R) _____ Mobile _____
Annual Income ₹ _____ Lacs. E-mail _____ PAN No. _____
3. **Local Guardian / reference in Jaipur (Only for outside Jaipur Students)**
Name _____ Relationship _____
Occupation _____ Department/Company _____ Mobile _____
Address _____
4. Present residential address of the student (In case of rented /paying guest /Private hostel)

(C) ACADEMIC RECORD

Examination	Subjects	Name of School / College	Board / University	Year	Marks Obtained	Max. Marks	% or CGPA
Secondary (10 th)							
Sr. Secondary (10 + 2)							
Graduation							
Post Graduation							
Other qualification							

(D) DETAIL OF ADMISSION CATEGORY

Please tick the appeared exam	Roll No. / Reg. No.	Rank	Percentile
JEE <input type="checkbox"/> PUET <input type="checkbox"/> C-MAT <input type="checkbox"/> NET/SLET <input type="checkbox"/>			
GATE <input type="checkbox"/> NATA <input type="checkbox"/> CAT <input type="checkbox"/> Other _____			

(E) DECLARATION BY STUDENT

I,S/o, D/o Sh.....
School Course & Branch Year/Sem..... hereby declare :

- (i) that I have read all the rules governing my **provisional admission** in Poornima University.
- (ii) that I have filled the application form after thoroughly understanding the rules and the information filled by me in the application form is correct and true to the best of my knowledge and belief.
- (iii) that I have sole responsibility for any error revealed while calculation of marks of evaluation for eligibility criteria as specified in the Admission Rules.
- (iv) that I have not been debarred from appearing in any examination conducted by any Government constituted or Statutory examination authority in India or abroad.
- (v) that I shall not indulge in any form of ragging or any disciplinary activities and shall strictly abide by the code of conduct.
- (vi) **I am fully aware of prevailing rules of University regarding fulfilling the criteria of 75% attendance for my eligibility to apply and appear in the University Examination. I am also aware that If I am fail to fulfill the required criteria of 75% attendance, I shall not be eligible to apply and appear in the Mid-term & University Examination.**
- (vii) **that Fees once deposited under any head will not be refunded.**
- (viii) that all matters subject to jurisdiction of Jaipur Court.

I AGREE

- (i) that the admission granted to me is purely on a **provisional basis** subject to confirmation by the Poornima University.
- (ii) to the prevailing rules and regulation in force or that may hereafter amended time to time for governance of the University, Hostel & Transport.
- (iii) that so long as I am a student of the University, I will not involve myself directly or indirectly in indisciplinary activities like loss to University & Hostel property / theft case / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors within campus or with outsiders at public places and also with Staff members failing which disciplinary action shall be initiated against me as deemed necessary or may be handed over to police for legal proceedings according to nature of offence for which entire responsibility lies on me.
- (iv) to execute an Agreement as prescribed by the Management at the time of admission to the University, Hostel and Transport.
- (v) that the President /Director of the University will have full liberty to expel me from the University, Hostel and Transport for any infringement of the above undertaking.
- (vi) that it is my sole responsibility to submit / produce the eligibility letter and enrollment from the Affiliating University (If enrolled with any other University) and in case of non-availability of eligibility letter, my admission will automatically be cancelled on the last date prescribed by the University for admission and that I shall have no claim of any nature at any stage on the University in the event of cancellation of my admission for non-fulfillment of any conditions stipulated and agreed to.
- (vii) I agree to pay all the relevant fees such as Enrollment / Examination / Re-evaluation / Activity etc. as described by University norms within the given time.

Date.....

Signature of Student

(F) DECLARATION BY PARENT

I,.....Parent / Guardian of.....declare that
 (Name of the Parent / Guardian) (Name of Student)

the information given by my ward is true and correct to the best of my knowledge. I have gone through the rules governing the admission and conduct of my ward in the university and I agree to abide by the decision of the Management. I undertake to ensure that my ward shall not involve himself / herself directly or indirectly in indisciplinary activities like loss to University & Hostel property / theft case / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors or with outsiders within campus or at public places and also with Staff members through out his / her studies in the University till the completion of course.

Date.....

Signature of Parent / Guardian

FOR OFFICE USE ONLY

I Original Documents:

- | | | | |
|--|--------------------------|--|--------------------------|
| 1. X Certificate/Marksheet (Proof of DOB) | <input type="checkbox"/> | 8. Domicile Certificate | <input type="checkbox"/> |
| 2. XII / Diploma Marksheet | <input type="checkbox"/> | 9. Copy of Aadhar Card | <input type="checkbox"/> |
| 3. Graduation Marksheet (if applicable) | <input type="checkbox"/> | 10. Caste Certificate | <input type="checkbox"/> |
| 4. Post Graduation Marksheet (if applicable) | <input type="checkbox"/> | 11. Medical Fitness Certificate | <input type="checkbox"/> |
| 5. Admit Card / Rank Card of Competitive Exam | <input type="checkbox"/> | 12. NOC from employer (for Part Time Ph.D) | <input type="checkbox"/> |
| 6. Migration Certificate/Countersigned TC (UP) | <input type="checkbox"/> | 13. Six Passport size photographs | <input type="checkbox"/> |
| 7. TC from the School / College last attended | <input type="checkbox"/> | 14. Others..... | <input type="checkbox"/> |

FEE DETAILS

	Due Date	Amount	DD/Cheque No.	DD/Cheque Date	Bank	Rec. No.	Date
Course Fee							
Registration Fee							
Annual Activity Fee							
Cauton Money							
Total Amount							

(G) COURSE SELECTED

Programme applied for : School

1. School of Engineering and Technology (SET) :		[Please tick (✓) in the appropriate boxes]
UG	B. Tech. (Civil Engineering)	[]
	B. Tech. (Electrical Engineering)	[]
	B. Tech. (Electronics & Communication Engineering)	[]
	B. Tech. (Mechanical Engineering)	[]
PG	M. Tech. (Computer Engineering)	[]
	M. Tech. (Industrial Automation & Control)	[]
	M. Tech. (Product Design & Manufacturing)	[]
	M. Tech. (Production Engineering)	[]
	M. Tech. (VLSI Design)	[]
	M. Tech. (Structural Engineering)	[]
	M. Tech. (Transportation Engineering)	[]
	M. Tech. (Thermal Engineering)	[]
	M. Tech. (.....)	[]
Lateral Entry	B. Tech. (.....)	[]
Ph.D.	Relevant Stream	[]
2. School of Computer Science & Engineering (SCE) :		
UG	B. Tech. (Computer Engineering)	[]
	B. Tech. (CE with Specialization in Cloud & IS)	[]
	B. Tech. (CE with Specialization in Data Science)	[]
	BCA	[]
	BCA (IOT)	[]
	BCA (Data Science)	[]
	BCA (IT-IMS & Cloud Technology)	[]
	BCA (Mobile Application & Information Security)	[]
	B. Sc. (Animation & VFX)	[]
3. School of Management & Commerce (SMC) :		
UG	BBA	[]
	BBA (Retail Management)	[]
	BBA (Finance Management)	[]
	B. Com. (Pass Course)	[]
	B. Com. (Honours)	[]
PG	MBA (Banking / Finance / Human Resource / Marketing)	[]
	MBA (Hospital Management)	[]
Ph.D.	Relevant Stream	[]
4. School of Planning and Architecture (SPA) :		
UG	Bachelor of Architecture (B. Arch.)	[]
5. School of Design & Arts (SDA) :		
UG	B. Des. (Interior Design)	[]
	B. Des. (Fashion & Textile Design)	[]
	B. Voc. (Interior Design)	[]
	B. Voc. (Apparel Design)	[]
	BVA (Painting / Applied Arts)	[]
PG	M. Des. (Interior Design / Product Design)	[]
Lateral Entry	B. Des. (.....)	[]
6. School of Science & Humanities (SSH) :		
UG	B. Sc. (Physics / Chemistry / Maths)	[]
	B. Sc. (Physics / Maths / Computer Science)	[]
	B. Sc. (Physics / Maths / Statistics)	[]
	BA (Maths / Statistics / Economics)	[]
	BA (Maths / English / Economics)	[]
	BA (Drawing & Painting / English / Economics)	[]
PG	M. Sc. (Maths)	[]
Ph.D.	Relevant Stream	[]



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OFFICE COPY

(Estd. by Rajasthan State Legislature vide Act No. 16/2012 & Recognized under section 22 (1) of UGC Act 1956)

School of Engineering and Technology School of Computer Science & Engineering School of Management & Commerce
 School of Planning & Architecture School of Design & Arts School of Science & Humanities

Plot No. IS-2027 to IS-2031, Ramchandrapura P.O. Vidhani Vatika, Sitapura Extension, Jaipur - 303905 (Raj.)
 Ph.: +91-8875666617,18 • info@poornima.edu.in • www.poornima.edu.in

STUDENT IDENTITY CARD

Name : _____ Date of Birth :

D	D	M	M	Y	Y
---	---	---	---	---	---

Father's Name : _____ Father's Mobile No.: _____

Course & Branch : _____ Year / Sem : _____

Correspondence Address : _____

Date of Issue :

--	--	--	--	--	--

 DD MM YY

Valid Upto :

3	0	0	6	1	9
---	---	---	---	---	---

 DD MM YY

Facility taken : Hostel Transport

Form No.

Reg. No.

Paste your photo here

Sign in box below

↓

Authorised Signatory



POORNIMA UNIVERSITY

STUDENTS COPY

(Estd. by Rajasthan State Legislature vide Act No. 16/2012 & Recognized under section 22 (1) of UGC Act 1956)

School of Engineering and Technology School of Computer Science & Engineering School of Management & Commerce
 School of Planning & Architecture School of Design & Arts School of Science & Humanities

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--	--	--	--	--	--

 DD MM YY

Valid Upto :

3	0	0	6	1	9
---	---	---	---	---	---

 DD MM YY

Facility taken : Hostel Transport

Form No.

Reg. No.

Paste your photo here

Sign in box below

↓

Authorised Signatory

SCHOLARSHIP CERTIFICATE

Office Copy

This is to certify that Mr. /Ms. _____ S/O / D/O Sh. _____ has been admitted as a regular student in session 2018-2019 in _____ course at Poornima University.

Poornima University is pleased to grant scholarship for session 2018-19 in Tuition Fee as below details:

1. Course Fee : _____ 2. Tuition Fee _____ 3. XII (%) _____ / XII PCM (%) _____ / Graduation (%) _____
 4. Scholarship percentage : _____ 5. Date of Admission : _____
 6. Scholarship Amount: _____ 7. Course Fee for Session 2018-19: _____

TERMS & CONDITIONS:

- A candidate who is availing any kind of scholarship/financial assistance from Government/Semi Government or any other private organizations for educational support is not entitled for Poornima University Scholarship. Any violation of above said term will result in stopping of Poornima University Scholarship and recovery of already granted Scholarship
- Candidate has to pay the annual courses fee after the deduction of scholarship amount at the time of admission
- Above said scholarship is for the first year (both semester) only
- Further continuation of Scholarship will be on the basis of CGPA (previous year), **calculated on theory papers only**

Scholarship On Tuition Fee	20 Jun	10 Jul	30 Jul	20 Jun	10 Jul	30 Jul	20 Jun	10 Jul	30 Jul	20 Jun	10 Jul	30 Jul	20 Jun	10 Jul	30 Jul
	20%	15%	10%	40%	30%	20%	60%	45%	30%	80%	60%	40%	100%	75%	50%
CGPA [B.Tech. (CIV/EC/EE/ME)/BA B.Com./B.Arch./B.Des./BBA B. Sc. (SSH)/MBA/M. Sc./M.Tech.]	6.50-7.19			7.20-7.89			7.90-8.59			8.60-9.29			9.30-10		

- Students who are not entitled for scholarship in first year are not eligible for scholarship in further years
- Students who fail to continue scholarship once / have any back in any semester are not eligible for scholarship in future
- Scholarship will be granted as per the rules and regulation of Poornima University
- Talent scholarship is also available for deserving candidates. For details visit: sch.poornima.edu.in

Authorized Signatory _____

Parents Signatures _____

Student Signature _____

SCHOLARSHIP CERTIFICATE

Student Copy

This is to certify that Mr. /Ms. _____ S/O / D/O Sh. _____ has been admitted as a regular student in session 2018-2019 in _____ course at Poornima University. Poornima University

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CGPA [B.Tech. (CIV/EC/EE/ME)/BA B.Com./B.Arch./B.Des./BBA B. Sc. (SSH)/MBA/M. Sc./M.Tech.]	6.50-7.19			7.20-7.89			7.90-8.59			8.60-9.29			9.30-10		

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S.No.	Documents	Photos	X	XII	U.G.	T.C.	Migration	C.C.	Diploma	NATA	Others
1.	Original Documents Received										
2.	Pending Documents										

Authorized Signatory _____

Parents Signatures _____

Student Signature _____



POORNIMA UNIVERSITY

(Estd. by Rajasthan State Legislature vide Act No. 16/2012 & Recognized under section 22 (1) of UGC Act 1956)

Form No. _____

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info@poornima.edu.in
www.poornima.edu.in

APPLICATION FORM FOR HOSTEL ACCOMMODATION

Session 20 - 20

Name of School : _____

1. Course & Branch : _____ 2. Sem./ Year : _____

3. Hostel Name : _____ 4. Room No. : _____

5. Student Name : Mr./Ms. _____

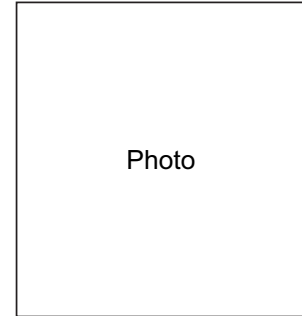
6. Father's Name : _____

7. Date of Birth :

D	D	M	M	Y	Y
---	---	---	---	---	---

 8. Student Weight & Height : _____

9. Email ID : _____ 10. Student Mobile No. _____



Photo

11. Parent's Present Address

_____ Distt. _____

Pin Code _____ State _____

Tel. No. (with STD Code) _____

Mobile _____ Email _____

12. Local Guardian's Residential Address*

Tel. No. (R) _____ Tel. No. (O) _____

Mobile _____

Email _____

* To be authenticated by parents

Whether suffering from any chronic medical illness

(If yes, mention the nature of illness) _____ Blood Group _____

Hostel Fees ₹.....	Due Date	Amt.	Warden Initial	DD No.	Bank	Date	Amt.	Rec. No.	Date	Cash Officer
Room Category										
Room No.....										
Security Deposit ₹ : 7500/-										

Late Payment Fine applicable @ ₹50/- per day for violation of above dates.

Undertaking :

I, _____ S/o / D/o.....
do, hereby, undertake that I shall be staying in hostel during the session 2018 - 2019 and that I shall dutifully follow the rules and regulations recently in force, which I have read and understood in unambiguous terms.
I further reiterate that I shall not involve myself in fighting / quarrelling with other students (Junior / Senior or Outsiders).
I further undertake that I shall not participate / involve myself in any manner, in any form of ragging or indiscipline and shall strictly abide by the code of conduct.
I shall undertake that I will not change/sift the room (allotted to me) during whole of the academic semester. I understand that if any change regarding sifting or changing of rooms is required (due to any un-avoidable reason), the decision made by the administration of PU hostels will be final. I also understand that if I am to be found as defaulter, the decision of my further stay in PU Hostels will lie with the PU Hostels management. Further, I shall undertake to abide by all the rules and regulations, as may be modified or newly introduced by the management from time to time in order to maintain a disciplined and congenial environment for academic activities in the hostel premises. I shall deposit the hostel charges as per instructed time schedule.

Signature of Parent/Guardian with date

Signature of Student with date

RULES AND REGULATIONS FOR HOSTELLER

1. THE STUDENT who wishes to reside in the hostel is not allowed to leave the hostel during the MID-SESSION except in the case if he/she has been expelled from the hostel on account of disciplinary action / misconducts / short attendance etc.
2. Hostel Fee is NON REFUNDABLE except Caution Money. In case the student has been expelled from the Hostel on account of disciplinary action / misconducts / short attendance etc. his/her hostel fee and Hostel Caution Money will automatically be forfeited. No claim for any kind of refund will be entertained.
3. No hosteller will be permitted to continue to occupy hostel room, unless he / she pay hostel dues within stipulated time. Any delay in payment of dues will attract fine as per rules.
4. Use of intoxicants (Alcohols and drugs) and smoking is strictly prohibited by law.
5. **Ragging is strictly prohibited by law.** Any hosteller found indulging himself / herself directly / indirectly in indisciplinary activities like theft case / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors within campus or with outsiders at public places and also with Staff members, the disciplinary action shall be initiated against him / her as deemed necessary or may be handed over to police for legal proceedings according to nature of offence for which entire responsibility lies on the concerned hosteller.
6. The hostellers will be provided pure vegetarian food only. No hosteller is allowed to bring and consume non-vegetarian food within the hostel and university premises.
7. To carry food or utensils from the mess in the hostel room is STRICTLY PROHIBITED. However, in case of infectious disease or severe sickness or orthopedic reasons, special permission may be obtained from Mess Manager through Chief Warden / Warden in writing.
8. The hosteller is required to follow the Mess timings & Mess Regulations meticulously.
9. No hosteller is allowed to use stove, heater, iron, cooler, immersion rod etc. unless specifically permitted by the competent authority.
10. The hosteller will ensure optimal utilization of Power & Water. Switch off the lights & fans when not in use. Wastage of Water is strictly prohibited.
11. The hosteller will provide a authorization letter from his / her parent to nominate a local guardian containing his / her name, relationship, address and phone numbers.
12. BORROWING MONEY FROM CO-HOSTELLERS IS STRICTLY PROHIBITED.
13. Any loss or damage to fixtures and fittings as well as to furniture will attract penalty as per norms.
14. ORGANISING PRIVATE PARTY / CELEBRATION IN UNIVERSITY / HOSTEL PREMISES IS STRICTLY PROHIBITED.
15. KEEPING VALUABLE THINGS IN HOSTEL ROOM IS STRICTLY PROHIBITED. However, under unavoidable circumstances, the hosteller himself / herself will ensure safe guarding of valuable things and other personal belongings from theft / lost / damage.
16. The hosteller is not allowed to KEEP AND USE TWO WHEELERS without prior permission in writing along with valid documentary proof from the competent authority.
17. The Residential Apartment of Chief Warden / Wardens and the faculty members is OUT OF BOUND for all hostellers at all times. In case of any exigency, the student may contact concerned Chief Warden / Warden telephonically.
18. The hosteller are free to meet their concerned Chief Warden / Warden in his / her office on any day between 5:00 P.M. to 6:00 P.M. regarding betterment of educational environment in the hostel and studies, hostel facilities or redress grievances, if any.
19. Every Hosteller is required to attend university regularly on time without fail. No Hosteller will stay back in hostel during university hours, unless specifically permitted by the competent authority. In case the attendance of the Hosteller in the university is less than 75%, he / she will not be further continued to stay in hostel.
20. Every Hosteller is expected to take part in Academics, Non-academics and Co-curricular activities conducted during academic year in the University and hostel.
21. The Hosteller is required strictly adherence to official timings for Regular Classes, Mentor/ Extra-Classes, Official Functions, Silence Hours, Outing, Games, sports & Gymnasium, Net Lab, Canteen, TV room etc.
22. The Hosteller is expected to avail facilities provided for personality development and enhancement of Professional skills & knowledge by the University Management.
23. No hosteller will leave university or hostel campus, unless he / she obtains out pass issued by concerned hostel Chief Warden / Warden and duly recorded in Movement Register available at Main / Hostel Gate.
24. The Leave may be sanctioned to Hosteller with prior recommendation from the concerned Mentor/ Tutor / Asst. Dean / Chief Proctor. The hosteller will ensure signature of his / her parents / guardian on Leave Pass while reporting back to hostel on completion of leave.
25. ENTRY OF MALE STUDENT / OUTSIDERS IN GIRLS HOSTEL AND FEMALE STUDENT / OUTSIDERS IN BOYS HOSTEL IS STRICTLY PROHIBITED. However parents / local guardian may be permitted with prior permission from respective chief warden during visiting hours only.
26. No visitors / guests are allowed in hostel rooms. However, the hosteller may be permitted to meet them with prior permission from concerned hostel Chief Warden / Warden at hostel reception room between 3:30 P.M. to 7:30 P.M. only.
27. Lodging and boarding facility may be made available for parents on advance booking on payment of Rs.750/- per room per day by concerned hosteller for 2 days only. THIS FACILITY IS AVAILABLE FOR PARENTS ONLY.
28. The hosteller will mark his / her attendance in register kept in Warden's Office on daily basis between 8:00 P.M. to 9:00 P.M.
29. The hosteller will maintain a proper discipline and congenial environment during all the activities which would be conducted during the session in the university as well as in hostel premises.
30. **In case of any emergency, contact Chief Warden (Himalaya Boys Hostel) on Mobile No. 9001893267 & Chief Warden (Gargi Girls Hostel) on 9588846843**

I _____ (Name of the Student) S/o/ D/o _____
School _____ Course & Branch _____ Year/Sem _____, do hereby undertake that I shall be staying in Hostel during the session 2018-2019 and I shall dutifully follow the above rules and regulations of university and hostel presently in force and as modified from time to time. I am fully aware that violation of the above rules and regulation will attract disciplinary action against me as per rules including removal from the university and hostel for which I will be personally responsible.

Date :

Signature of Student with date

I _____ (Name of Parent / Guardian), have read and understood the above rules and regulations of university and hostel presently in force and as modified from time to time. I assure you that my ward will ensure strict adherence to above rules and regulation failing which may attract disciplinary action against my ward as per rules including removal from the university and hostel for which my ward himself / herself will be held responsible.

Date :

Signature of Parent / Guardian with date



POORNIMA UNIVERSITY

(Estd. by Rajasthan State Legislature vide Act No. 16/2012 & Recognized under section 22 (1) of UGC Act 1956)

Form No. _____

Reg. No. _____

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info@poornima.edu.in
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APPLICATION FORM FOR UNIVERSITY TRANSPORTATION

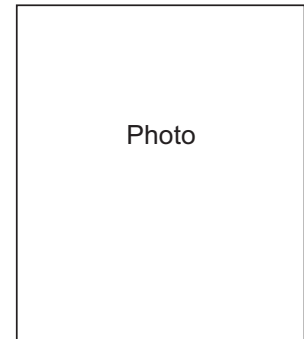
Session 20 - 20

Name of School : _____

Course & Branch :						Year / Sem. :	
Pick Up Point : _____			Code No. _____		Route No. _____		
Fee Amount	Transport Officer	DD/Pay Order No.	Date	Bank	Receipt No.	Date	Cash Officer

- Name of student Mr. / Ms. : _____
- Father's Name : _____
- Address : _____

- Tel. No. (with STD Code): (R) _____ (O) _____
Mobile No. : _____
- E-mail ID : _____



I _____ S/o/D/o Sh _____ do hereby undertake to abide by all the rules and regulations framed by the University from time to time for availing transport facility during the session **2018-2019**. I shall continue this facility during the **whole session**. In case, I decide to discontinue in between, **I shall not claim for refund of annual transport fees.**

Further, I do undertake to maintain proper decorum in the bus and always keep the transportation card in my possession while traveling in the bus, so that the same can be shown to the authorities on demand. If I am found guilty in any indisciplinary act in the bus, management of the university will have full liberty to take appropriate action against me.

Date : _____

Signature of Student

UNDERTAKING BY PARENTS / GUARDIAN

I _____ Parents/Guardian of Mr./Ms. _____ who is studying in school _____ Course & Branch _____ Year / Sem _____ do here by undertake that my ward is availing transport facility provided by the university at our own risk. In case of any mishap / accident or any damage / loss of life due to accident college management shall not be held responsible. I have read and understood the rules and regulations given overleaf and I shall abide by the same.

Date : _____

Place : _____

Signature of Parent / Guardian

TRANSPORT RULES & REGULATIONS

1. Transport Fee for the entire session will be paid in advance at beginning of session.
2. Boarding in the bus will not be allowed without valid transport card for the current session.
3. Pickup time from every point is fixed and bus will not wait on any pickup point.
4. Pickup points and bus route would be decided by the university management. Every one is required to board the bus from designated points only.
5. Every student who is availing the transport facility is advised to travel only in prescribed buses for their routes. They are not allowed to switch over to another bus of other routes without prior permission in writing.
6. **NO CLAIM FOR REFUND WILL BE ENTERTAINED.** In case of place change to higher distance category, difference fee for Full session (if changed till Odd Sem.) and half session (if changed during Even Sem.) will be returned/charged.
7. In case student who decides to discontinue transport facility during the mid-session would inform the competent authority in writing. In such cases, NO FEE will be refunded.
8. Bus facility is not available during Sunday / Holiday / Vacation.
9. The University management is not liable to provide alternative transport arrangement :-
 - (i) If student is required to attend university during Sunday / Holiday / Vacation. Student will have to make his / her own arrangement to reach university.
 - (ii) If student miss the bus for any reason.
10. The university management is not responsible for theft / loss of property during traveling in bus.
11. In case of brake down of the university bus, no charges towards alternative conveyance would be paid.
12. No one would be compensated for the distance covered by him / her for boarding the bus from designated point.
13. Ragging is strictly prohibited by law. Any student who is traveling in the university bus found indulging himself / herself directly / indirectly in indisciplinary activities like theft case / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors and also with Staff members, the disciplinary action shall be initiated against him / her as deemed necessary or may be handed over to police for legal proceedings according to nature of offence for which entire responsibility lies on the concerned student.
14. Every one expected to maintain a proper discipline during the journey. Any loss or damage to university bus due to indisciplinary activities by the student during the journey will attract penalty as per rules.
15. The boarding is entirely at risk of the student availing transport facility. The university management does not own any type of responsibility towards compensation of any nature whatsoever.
16. **In case of any emergency, contact Transport Incharges on Mobile No. 9829855516 or 9829855509.**

UNDERTAKING BY STUDENT

I _____ (Name of the Student) S/o / D/o _____
studying in school _____ Course & Branch _____ Year / Sem _____
do here by undertake that I shall be using university transport during the session 2018-2019 and I shall dutifully follow the above rules and regulations of university & transport presently in force and as modified from time to time . I am fully aware that violation of the above rules and regulation will attract disciplinary action against me as per rules including removal from the university and transport for which I will be personally responsible for the same.

Date :

Signature of Student



POORNIMA UNIVERSITY

(Estd. by Rajasthan State Legislature vide Act No. 16/2012
& Recognized under section 22 (1) of UGC Act 1956)

Plot No. IS-2027 to IS-2031, Ramchandrapura
P.O Vidhani Vatika, Sitapura Extension,
Jaipur - 303905 (Raj.) • Ph.: +91-8875666617, 18
info@poornima.edu.in
www.poornima.edu.in

IMPORTANT INFORMATION FOR SESSION 2018-19

Dear Parents and Students,

Poornima Foundation appreciates the co-operation extended and the confidence shown by you in selecting Poornima University as destination for higher education. Poornima Foundation is providing world class education which can develop a professional outlook in every walk of life. We aspire to continue with the same spirit and enthusiasm to excel and look forward to the Poornima University 2018-19 to work with the same strength and vigour.

If you wish to opt for Hostel Accommodation / Transport Facility for your ward, you may apply in the prescribed form. Kindly go through the Rules and Regulations carefully before applying for Hostel Accommodation / Transport Facility. The detailed fee structure for University, hostel and transport during session 2018-19 is given below.

A. DETAILS OF FEES*

(I) Fee Structure		Schedule
Course Fee	Please see Annexure I	First Half - At the time of Admission Second Half (Dec. / Jan.) - As per Notified Schedule
Caution Money (Refundable)	Please see Annexure I	At the time of Admission
Registration Charges	₹ 1200	At the time of Registration
Annual Activity Charges [®]	₹ 2500 / ₹ 3500 / ₹ 5000	At the time of Orientation
Uniform Fee	₹ 3000	At the time of Orientation
Exam Fee	₹ 3000	I Sem. - October, II Sem. - April
Enrolment Fee	₹ 700	October

[®]Annual Activity Charges would cover of Annual University Magazine & News Letters, Lab Record, Home Assignment & Tutorial Books, I-Card, Tutorial Sheets, University Functions, Membership Fee for Technical/Non Technical Association/Society (for Selected/all students:case to case basis), Limited Internet Facilities during as well as beyond university hours, Travel and registration expenses for official inter-university participation, free stay (hosteller)/transport, during vacation trainings.

(II) Hostel Fees : It includes rent of room & furniture, charges against Electricity, Water, Mess and designated activities			
Room Description (As per Session 2018-19)	Annual Fees	Ist Installment (at Joining Time)	IInd Installment (by 15.12.2018)
Double Seated with A/C	₹ 1,40,000	₹ 80,000	₹ 60,000
Double Seated Air Cooled	₹ 86,000	₹ 47,000	₹ 39,000
Double Seated Non-Air Cooled	₹ 78,000	₹ 47,000	₹ 31,000
Caution Money for all categories (Refundable)		₹ 7,500	
Late Payment Fine applicable @ ₹50/- per day for violation of above dates.			

*Above fees does not include any type of tax, which may come in effect by Govt. If applicable, such tax will be payable separately.

B. MODE OF PAYMENT

All types of Fees including University Fees, Hostel Fees, Transport Fees must be paid in the form of **Digital / Demand Draft** in favour of **Poornima University**, payable at Jaipur.

C. IMPORTANT

- Parents are advised to open a Bank Account (Any where banking) in the name of their ward from their native place for convenience.
- Bank of India Branch adjacent to Poornima University Campus.**
- Each D.D. must bear name of student, class & Registration Number at the back.**
- Cheques are not acceptable.**
- For all delayed payments late fine charges @ ₹50/- per day would be charged from the scheduled date of depositing the fees.**
- Identity card shall be treated as proof of admission to the student which will have to be produced on demand by authorities / faculty members.
- Penalty for dishonoured D.D. is ₹ 500/-

D. TRANSPORT FEES* : 2018-2019

To accommodate all students to avail college transport, no hike in charges is made. However if any tax is imposed by govt on such fees, it will be recovered

separately. Transport facility can only be taken for complete session and cannot be discontinued in mid-session. Total Bus Fare for Academic year (Non-refundable) & payable in single installment on the following scales:

S. NO.	PICKUP POINT	FARE (₹)#
1	Vatika Mode (Tonk Road)-11,Bilva (Aashram)-13,Shivdaspura-14,Balaji Mandir-15,Kalwala Chouriya-16, Bakshawala-17,Bhatawala Stand-19,Vatika-20,	9350
2	Bheruji Circle - 25, Pratap Ngr Sec No 11 - 30, Kalimata Mandir(Haldi Ghati Marg) -45, Gulab Vihar(Sheopur Road) -50, Panna Dhay Circle - 55, Bus Stand No 6(Haldi Ghati Marg) - 60, Mosam Vibhag (Near IIHMR) - 65, Cheelgadi Restaurant - 67, Maharana Pratap Circle - 70, RajAagan club - 75, Akshay patra 85, Dwarika Apartment Circle - 93, NRI Circle - 97, NRI Ka Chouraha (Jagatpura Road) -285, India Gate - 101, Kumbha Gate - 103, LIC Office - 105, Pratap Plaza - 109, Laxmi Sweet - 111, Gaushala - 113,Choudhary Petrol Pump-114, Sanganer Thana -115	9350
3	Sitabari - 117, Taron Ki Koont - 121, Chouradiya Petrol pump - 303, 7 Bus stand(Jagatpura)-277,	12650
4	Indra Gandhi Nagar (Jagatpura)-276,Durgapura Bus Stand - 125, Idea Office/ Jaipur Hospital - 129, Jawahar Circle - 201, Gold Souck - 204, Delhi Bi Pass - Getor Mode - 206, Delhi Bi Pass (Tele colony) - 208, Balaji Mode - 212, Apex Circle - 215, Kailgiri Hospital - 218, Hari Marg - 220, St. Anslem School - 222, Jain Mandir -Sec.3(Malviya Ngr) - 223, Rountga Hospital - 225, Dana Pani (M NGR) - 228, Govind Marg - 230, Sec No 04 & 06 Main Road (Malviya Ngr)- 232, Reliance Fresh(M NGR) - 234, Model Town (Shree Hospital) - 271, Jagatpura Flyover - 275, Jain Mandir(Mahaveer Ngr) - 401, Durga Mandir(Mahaveer Ngr) - 403, Maharani Farm - 408, Durgapura Rly. Station - 413, Clark Amer - 501, Gourav Tower - 503, MNIT - 508, K.V. No-3 - 509, RTO Circle (Jhalana Dungari)-510, Krashi Karyalaya - 123	16500
5	Kamal & Company - 133, Gatta - 135, Laxmi Mandir Circle (Tonk Road) - 137, Mansarovar Puliya - 305, Mansarovar Sec-6 - 307, Rajawat Farm - 309, S.F.S. Hospital - 314, Paramhans Dham(Mansarovar) - 320, IIS - 322, Vijay Path - 326, Hansvihar Mandir - 328, Jodhpur Sweet(Mansarovar) - 330, Thadi Market - 335, Patel Marg - 338, Ramtirth Marg - 341, Shipra Path Petrol Pump - 347, Patel Marg Shipra Path - 349, K.V. No - 05 - 351, Sharyu Marg - 354, V.T. Road - 357, Hira Path - 360, Rajat Path - 363, Kiran Path - 365, Varun Path - 367, Swaran Path - 369, Kaveri Path - 371, Stadium(Mansarovar) - 373, Patrakar Colony (Muhana Road)-374, Shanti Nagar - 415, Triveri Nagar Circle - 417, Gopalpura Police Station - 418, Tampo Stand - 421, Mahesh Nagar Chouraha - 424, Arjun Nagar Fatak - 426, Mahesh Nagar Phatak - 428, Radhi - Sidhi - 431, Narayan Niwas - 433, Nehru Palace - 139, Gandhi Nagar Mode - 141, Sodhani Sweets(TR) - 143, Rambagh Circle - 145, Narayan Singh Circle, - 151, Shiksha Sankol - 511, Bajaj Nagar Tiraha - 514, Gandhi Circle - 516, Commerce College - 518, Rajasthan College - 520, Rajasthan University - 523, Birla Mandhir, - 526, J.P.Phatak - 801, Imli Phatak - 805	19800
6	SMS Hospital - 153, Maharaja College - 155, Ajmeri Gate - 157, New Gate - 160, Sanganer Gate - 163, Ghat Gate - 166, Transport Nagar - 170, Gate No.03 Muhana Mandi-375,Kisan Dharam Kanta(Mansarovar) - 372, Gurjar ki Thadi - 435, 80 Fit Mahesh Nagar - 437, Ganga-Jammuna petrol pump - 439, Devi Nagar - 441, Sanjeevni Hospital - 443, Lazeez Hotel - 445, Dana Pani (Shyam NGR) - 448, Somani Hospital - 450, Gautam Marg(Nirman NGR) - 452, Vijay Path Circle(Tilak Ngr) - 528, Pani Ki Tanki (Tilak Ngr) - 530, Jawahar Nagar- Tuti. Pulia - 532, Jawahar Nagar Dairy (MPS) - 535, Ramlila Maidan - 537, Jain Hospital(Jawahar Ngr) - 539, Digambar Jain Mandir (Jawahar Ngr) - 541, Parnami Mandir - 543, Mama Ka Hotel - 548, Barf Khana - 551, Sindhi Colony (Raja Park) - 553, Mental Hospital - 555, Kishor Karagarh - 557, Dharam Singh Circle - 560, Bhagath Singh Park - 561, Reliance Office(C-Scheme) - 808, Govt. Press Circle - 812, Government Hostel - 815, Khasa Koti Circle - 820, Jangleshwer Mahadev - 822, Collectorate Circle - 823, Chinkara Canteen - 825, Power House - 828, Pareek College - 850, Ram Mandir(Hawa Sadak) - 901, Nandpuri(Hawa Sadak) - 905, Ram Nagar - 909, Sushilpura - 912, Sodala Thana - 915, NBC-916	22000
7	Galta Gate-171,Khole Ke Hanuman Ji-172,Purani Chungi (Ramghar Mode,Delhi Bye Pass)-173,Prem Nagar Puliya(Agra Road)-174,Mali Ki Khoti-175, Ram Garh Mode-176, Jal Mahal-177, Amer-182,SBBJ(Vaishali NGR) - 455, Bharat Apartment - 458, Ghandhi path - 461, Nursey Circle - 463, Gandhi Path Mode - 465, Chitrkoot Stadium - 468, Gupta Store - 471, National Handloom - 476, Amarpali Circle - 478, Bajari Mandi (Vaishali Ngr) - 479, Kanakpura (Sirsi Circle)-481,Sirsi Mode - 483, Jaswant Nagar (Khatipura Mode) - 484, Khatipura Mode - 601, Khatipura Saras Dairy - 608, Shani Mandir (Khatipura) - 615, Khatipura Pulia - 617, Jodhpur Mistan Bandar(Jhotwara) - 620, Lata Cinema - 623, Medical Centre(Jhotwara) - 624, Kanta-625, Pankha - 626, Khirani Phatak - 630, Shanskar School(Khirni Phatak) - 631, Bharat Petrol Pump(Jhotwara) - 632, Boring Circle - 636, Joshi Marg - 638, Rawan Gate - 642, Govindam Tower - 646, Shekhawat Marg - 648, Govindpura - 652, Khandaka Hospital - 655, Niwaru Puliya-657, Nagal Puliya-659, Vaidh Ji Ka Chouraha (Niwaru Road)-661, 34 No.Bus Stand Niwaru Old-664, Pani Paich - 834, Ambabadi - 838, Bhwani Niketan School - 840, Der Ka Balaji - 842, Khaitan Hospital - 844, Harmada Thana-845, Nindar Mode-846, Jhodla Power House-847, VKI No.14-848, Shastri Nagar - Petrol Pump - 852, Subash Colony - 854, Vigyan Park - 856, Shastri Nagar - 858, Kavatiya Circle - 860, Biyani College - 865, Mandhir Mode - 866, Hari Nagar - 871, Vidhyadhar Nagar Sec 2 - 877, Vidhyadhar Nagar 5,6,7,10 - 880, Alka Cinema - 881, Agrasen Tower - 883, Murlipura Main Road - 885, Kodyiya Palace - 887, Dadi ka Phatak - 889, Nadi Ka Phatak - 890, Balaji College - 891, Vaidh ji ka Chouraha - 892, V.K.I. Road No 01 & 05 - 894, Kiran palace - 920, Tegore Nagar - 922, Purani Chungi(Ajmer Road) - 925, Gahlot Ka Bungalow - 930, D.C.M. - 935, Bhankrota-200 Ft Bypass - 940, Heerapura - 945, Kamla Nahru Nagar - 950, Delhi Public School - 952, Mahapura Mode- 953, Kanchan Kesari Resort-954, Bad Ke Balaji-960, Rangoli Garden-482	25300

SPECIAL RETURN BUS FOR BBA, B.COM & B. Sc. ONLY WILL RUN AT 12:05 PM & 12:35 PM

Route No. 01	Akshay patra 85, Dwarika Apartment Circle - 93, NRI Circle - 97, 7 Bus stand(Jagatpura)-277, Balaji Mode - 212, Apex Circle - 215, Jain Mandir -Sec.3(Malviya Ngr) - 223, Jagatpura Flyover - 275, Reliance Fresh(M NGR) - 234, Clark Amer - 501, MNIT - 508, Laxmi Mandir Circle (Tonk Road) - 137, Ghandhi Nagar Mode - 141, Sodhani Sweets(TR) - 143, Rambagh Circle - 145, Narayan Singh Circle, - 151, SMS Hospital - 153, Ajmeri Gate - 157, New Gate - 160, Sanganer Gate - 163, Ghat Gate - 166, Transport Nagar - 170, Barf Khana - 551, Sindhi Colony (Raja Park) - 553, Bhagath Singh Park - 561, Pani Ki Tanki (Tilak Ngr) - 530	This facility Available By Paying 50% of Schedule Fee By BBA, B. Com & B. Sc. Students Only.
Route No. 02	India Gate - 101, Kumbha Gate - 103, LIC Office - 105, Pratap Plaza - 109, Laxmi Sweet - 111, Gaushala - 113, Sitabari - 117, Durgapura Bus Stand - 125, Durga Mandir(Mahaveer Ngr) - 403, Durgapura Rly. Station - 413, Gopalpura Police Station - 418, Narayan Niwas - 433, Gurjar ki Thadi - 435	
Route No. 03	Bheruji Circle - 25, Bus Stand No 6(Haldi Ghati Marg) - 60, Mosam Vibhag (Near IIHMR) - 65, Sanganer Thana - 115, Chouradiya Petrol pump - 303, Mansarovar Puliya - 305, S.F.S. Hospital - 314, (Madhyam Marg, (Mansarovar)-311, Ganga-Jammuna petrol pump - 439, Gautam Marg(Nirman NGR) - 452, Dana Pani (Shyam NGR) - 448, Lazeez Hotel - 445, Sodala Thana - 915, D.C.M. - 935, Bhankrota-200 Ft Bypass - 940	

*Above fees does not include any type of tax, which may come in effect by Govt. If applicable, such tax will be payable separately.

*above rates are for eleven months

RULES AND REGULATIONS FOR HOSTELLER

1. THE STUDENT who wishes to reside in the hostel is not allowed to leave the hostel during the MID-SESSION except in the case if he/she has been expelled from the hostel on account of disciplinary action / misconducts / short attendance etc.
2. Hostel Fee is NON REFUNDABLE except Caution Money. In case the student has been expelled from the Hostel on account of disciplinary action / misconducts / short attendance etc. his/her hostel fee and Hostel Caution Money will automatically be forfeited. No claim for any kind of refund will be entertained.
3. No hosteller will be permitted to continue to occupy hostel room, unless he / she pay hostel dues within stipulated time. Any delay in payment of dues will attract fine as per rules.
4. Use of intoxicants (Alcohols and drugs) and smoking is strictly prohibited by law.
5. **Ragging is strictly prohibited by law.** Any hosteller found indulging himself / herself directly / indirectly in indisciplinary activities like theft case / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors within campus or with outsiders at public places and also with Staff members, the disciplinary action shall be initiated against him / her as deemed necessary or may be handed over to police for legal proceedings according to nature of offence for which entire responsibility lies on the concerned hosteller.
6. The hostellers will be provided pure vegetarian food only. No hosteller is allowed to bring and consume non-vegetarian food within the hostel and university premises.
7. To carry food or utensils from the mess in the hostel room is STRICTLY PROHIBITED. However, in case of infectious disease or severe sickness or orthopedic reasons, special permission may be obtained from Mess Manager through Chief Warden / Warden in writing.
8. The hosteller is required to follow the Mess timings & Mess Regulations meticulously.
9. No hosteller is allowed to use stove, heater, iron, cooler, immersion rod etc. unless specifically permitted by the competent authority.
10. The hosteller will ensure optimal utilization of Power & Water. Switch off the lights & fans when not in use. Wastage of Water is strictly prohibited.
11. The hosteller will provide a authorization letter from his / her parent to nominate a local guardian containing his / her name, relationship, address and phone numbers.
12. BORROWING MONEY FROM CO-HOSTELLERS IS STRICTLY PROHIBITED.
13. Any loss or damage to fixtures and fittings as well as to furniture will attract penalty as per norms.
14. ORGANISING PRIVATE PARTY / CELEBRATION IN UNIVERSITY / HOSTEL PREMISES IS STRICTLY PROHIBITED.
15. KEEPING VALUABLE THINGS IN HOSTEL ROOM IS STRICTLY PROHIBITED. However, under unavoidable circumstances, the hosteller himself / herself will ensure safe guarding of valuable things and other personal belongings from theft / lost / damage.
16. The hosteller is not allowed to KEEP AND USE TWO WHEELERS without prior permission in writing along with valid documentary proof from the competent authority.
17. The Residential Apartment of Chief Warden / Wardens and the faculty members is OUT OF BOUND for all hostellers at all times. In case of any exigency, the student may contact concerned Chief Warden / Warden telephonically.
18. The hosteller are free to meet their concerned Chief Warden / Warden in his / her office on any day between 5:00 P.M. to 6:00 P.M. regarding betterment of educational environment in the hostel and studies, hostel facilities or redress grievances, if any.
19. Every Hosteller is required to attend university regularly on time without fail. No Hosteller will stay back in hostel during university hours, unless specifically permitted by the competent authority. In case the attendance of the Hosteller in the university is less than 75%, he / she will not be further continued to stay in hostel.
20. Every Hosteller is expected to take part in Academics, Non-academics and Co-curricular activities conducted during academic year in the University and hostel.
21. The Hosteller is required strictly adherence to official timings for Regular Classes, Mentor/ Extra-Classes, Official Functions, Silence Hours, Outing, Games, sports & Gymnasium, Net Lab, Canteen, TV room etc.
22. The Hosteller is expected to avail facilities provided for personality development and enhancement of Professional skills & knowledge by the University Management.
23. No hosteller will leave university or hostel campus, unless he / she obtains out pass issued by concerned hostel Chief Warden / Warden and duly recorded in Movement Register available at Main / Hostel Gate.
24. The Leave may be sanctioned to Hosteller with prior recommendation from the concerned Mentor/ Tutor / Asst. Dean / Chief Proctor. The hosteller will ensure signature of his / her parents / guardian on Leave Pass while reporting back to hostel on completion of leave.
25. ENTRY OF MALE STUDENT / OUTSIDERS IN GIRLS HOSTEL AND FEMALE STUDENT / OUTSIDERS IN BOYS HOSTEL IS STRICTLY PROHIBITED. However parents / local guardian may be permitted with prior permission from respective chief warden during visiting hours only.

26. No visitors / guests are allowed in hostel rooms. However, the hosteller may be permitted to meet them with prior permission from concerned hostel Chief Warden / Warden at hostel reception room between 3:30 P.M. to 7:30 P.M. only.
27. Lodging and boarding facility may be made available for parents on advance booking on payment of Rs.750/- per room per day by concerned hosteller for 2 days only. THIS FACILITY IS AVAILABLE FOR PARENTS ONLY.
28. The hosteller will mark his / her attendance in register kept in Warden's Office on daily basis between 8:00 P.M. to 9:00 P.M.
29. The hosteller will maintain a proper discipline and congenial environment during all the activities which would be conducted during the session in the university as well as in hostel premises.
30. **In case of any emergency, contact Chief Warden (Himalaya Boys Hostel) on Mobile No. 9001893267 & Chief Warden (Gargi Girls Hostel) on 9588846843**

TRANSPORT RULES & REGULATIONS

1. Transport Fee for the entire session will be paid in advance at beginning of session.
2. Boarding in the bus will not be allowed without valid transport card for the current session.
3. Pickup time from every point is fixed and bus will not wait on any pickup point.
4. Pickup points and bus route would be decided by the college management. Every one is required to board the bus from designated points only.
5. Every student who is availing the transport facility is advised to travel only in prescribed buses for their routes. They are not allowed to switch over to another bus of other routes without prior permission in writing.
6. **NO CLAIM FOR REFUND WILL BE ENTERTAINED.** In case of place change to higher distance category, difference fee for Full session (if changed till Odd Sem.) and half session (if changed during Even Sem.) will be returned/charged.
7. In case student who decides to discontinue transport facility during the mid-session would inform the competent authority in writing. In such cases, NO FEE will be refunded.
8. Bus facility is not available during Sunday / Holiday / Vacation.
9. The College management is not liable to provide alternative transport arrangement :-
 - (i) If student is required to attend college during Sunday / Holiday / Vacation. Student will have to make his / her own arrangement to reach college.
 - (ii) If student miss the bus for any reason.
10. The college management is not responsible for theft / loss of property during traveling in bus.
11. In case of brake down of the college bus, no charges towards alternative conveyance would be paid.
12. No one would be compensated for the distance covered by him / her for boarding the bus from designated point.
13. Ragging is strictly prohibited by law. Any student who is traveling in the college bus found indulging himself / herself directly / indirectly in indisciplinary activities like theft case / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors and also with Staff members, the disciplinary action shall be initiated against him / her as deemed necessary or may be handed over to police for legal proceedings according to nature of offence for which entire responsibility lies on the concerned student.
14. Every one expected to maintain a proper discipline during the journey. Any loss or damage to college bus due to indisciplinary activities by the student during the journey will attract penalty as per rules.
15. The boarding is entirely at risk of the student availing transport facility. The college management does not own any type of responsibility towards compensation of any nature whatsoever.
16. **In case of any emergency, contact Transport Incharges on Mobile No. 9829855516 & 9829855509.**

REFUND RULES

All admissions are subject to fulfillment of eligibility criteria. If it is found at any stage that the candidate has submitted wrong information /certificate or concealed some information his/her admission will be cancelled without any notice and the fee will be refunded as per below norms.

Course Fee

- Fee will be refunded within 15 working days in case a student withdraws the admission before the commencement of classes and within 30 working days in case the student withdraws after commencement of classes.
- Development fee as prescribed in prospectus is Non refundable under any circumstances for all courses.
- If a student withdraws admission after commencement of classes but before last date of admission the fee will be refunded after deduction of Development fee.
- If a student withdraws admission after last date of admission no fee will be refunded.
- Caution money is refundable subjected to submission of annual course fee and no dues certificate.
- If a student withdraws in subsequent semester no fee will be refunded.
- The above refund rules will also be applicable to a student who is expelled on disciplinary grounds.

Hostel Fee

1. No deduction will made if the student withdraws/leave the hostel before the commencement of classes.
2. If a student withdraws within 15 days after commencement of classes the hostel fee will be refunded after deduction of hostel charges @ Rs. 300/- per day.
3. Hostel fee will not be refunded if a student withdraws after 15 days of commencement of classes.

Transport Fee

1. No deduction will made if the student withdraws/leave the transport facility before the commencement of classes.
2. If a student withdraws within 15 days after commencement of classes the transport fee will be refunded after deduction of transport charges on pro rata basis.
3. Transport fee will not be refunded if a student withdraws after 15 days of commencement of classes.

FEE* STRUCTURE

	Annual Fee	Development Fee (Non-Refundable)	Tuition Fee	Sem. Exam. Fee	Annual Activity Fee
B. Tech. (CIV / EC / EE / ME)	₹ 1,10,000	₹ 27,500	₹ 82,500	₹ 1200	₹ 3500
B. Tech. (CE)	₹ 1,15,000	₹ 28,750	₹ 86,250	₹ 1200	₹ 3500
B. Tech. CE (Cloud Tech./ Data Science)	₹ 1,40,000	₹ 35,000	₹ 1,05,000	₹ 1200	₹ 3500
B. Tech. Lateral Entry (CIV / EC / EE / ME)	₹ 55,000	₹ 13,750	₹ 41,250	₹ 1200	₹ 3500
B. Tech. Lateral Entry (CE)	₹ 57,500	₹ 14,375	₹ 43,125	₹ 1200	₹ 3500
B. Tech. Lateral Entry (CE with Cloud Tech.)	₹ 70,000	₹ 17,500	₹ 52,500	₹ 1200	₹ 3500
M. Tech. (All Branches)	₹ 1,10,000	₹ 27,500	₹ 82,500	₹ 1350	NA
M. Tech. + Ph.D	₹ 1,10,000	₹ 27,500	₹ 82,500	₹ 1350	NA
B. Arch.	₹ 1,35,000	₹ 33,750	₹ 1,01,250	₹ 1200	₹ 5000
B. Des. (ID & FTD)	₹ 1,15,000	₹ 28,750	₹ 86,250	₹ 1200	₹ 5000
B. Voc. (ID / Apparel Design)	₹ 55,000	₹ 13,750	₹ 41,250	₹ 750	₹ 3500
BVA (Painting/Applied Arts)	₹ 40,000	₹ 10,000	₹ 30,000	₹ 750	₹ 2500
B. Des. Lateral Entry (ID & FTD)	₹ 57,500	₹ 14,375	₹ 43,125	₹ 1200	₹ 5000
M. Des. (Interior Design / Product Design)	₹ 1,15,000	₹ 28,750	₹ 86,250	₹ 1200	₹ 2500
BBA	₹ 60,000	₹ 15,000	₹ 45,000	₹ 600	₹ 2500
BBA (With Specialization)	₹ 75,000	₹ 18,750	₹ 56,250	₹ 600	₹ 2500
MBA (HR / Fin. / Marketing / Banking)	₹ 90,000	₹ 22,500	₹ 67,500	₹ 1350	₹ 3500
MBA (Hospital Management)	₹ 1,50,000	₹ 37,500	₹ 1,12,500	₹ 1350	₹ 3500
B. Com. (Pass course)	₹ 30,000	₹ 7,500	₹ 22,500	₹ 600	₹ 2500
B. Com. (Honors)	₹ 40,000	₹ 10,000	₹ 30,000	₹ 600	₹ 2500
B. Sc. (Pass course)	₹ 50,000	₹ 12,500	₹ 37,500	₹ 750	₹ 2500
M. Sc. (Maths)	₹ 60,000	₹ 15,000	₹ 45,000	₹ 1350	₹ 2500
BCA	₹ 60,000	₹ 15,000	₹ 45,000	₹ 750	₹ 3500
BCA (With Specialization)	₹ 1,00,000	₹ 25,000	₹ 75,000	₹ 750	₹ 3500
B. Sc. (Animation & VFX)	₹ 90,000	₹ 22,500	₹ 67,500	₹ 750	₹ 3500
BA	₹ 30,000	₹ 7,500	₹ 22,500	₹ 600	₹ 2500
Ph.D	₹ 70,000	₹ 17,500	₹ 52,500	₹ 1350	NA

OTHER FEE

Registration Fee	₹ 1200
Cautions Money (Refundable)	₹ 5000
Uniform Fee ₹ 3000/-	Enrolment Fee ₹ 700

*Above fees does not include any type of tax, which may come in effect by Govt. If applicable, such tax will be payable separately.

HOSTEL FEE (If applicable & as per session 2018-19)

Double Seated with A/C	₹ 1,40,000/-
Double Seated with Air Cooling	₹ 86,000/-
Double Seated without Air Cooling	₹ 78,000/-
One time Caution Money (Refundable)	₹ 7,500/-

MERIT SCHOLARSHIP**COURSES**

B.Tech. (CIV / EC / EE / ME)*
BA / B. Arch. / BBA / B.Com. / B.Des.
B.Sc. (SSH) / M.Sc.# / M.Tech#/MBA#

Scholarship on Limited Seats only.

Further continuation of Scholarship will be on the basis of CGPA (previous year), calculated on theory papers only

For UG Courses 2017 & 2018 passed students will be eligible for scholarship

For PG Courses 2011 & onwards passed students will be eligible for scholarship

Compartment cases will not be eligible for scholarship

XII (PCM Only)*/ XII Grad.# %	Scholarship in Tuition Fee till		
	June 20, 2018	July 10, 2018	July 30, 2018
88 & above	100%	75%	50%
81 ≤ 88%	80%	60%	40%
74 ≤ 81%	60%	45%	30%
67 ≤ 74%	40%	30%	20%
60 ≤ 67%	20%	15%	10%

TALENT SCHOLARSHIP

Talent scholarship is also available for deserving candidates. For details visit: sch.poornima.edu.in



पूणिमा विश्वविद्यालय

(Estd. by Rajasthan State Legislature vide Act No. 16/2012 & Recognized under section 22 (1) of UGC Act 1956)

प्रिय अभिभावक,

आपके बालक/बालिका के व्यवसायिक उच्च शिक्षा के लक्ष्य हेतु पूणिमा विश्वविद्यालय में चयनित होने पर हार्दिक बधाई। यह विश्वविद्यालय भारत में गुणवत्ता आधारित बहुआयामी उच्च शिक्षा एवं शोधकार्य को सुदृढ करने की मूलभूत संकल्पना को साकार करने हेतु प्रतिबद्ध है।

शिक्षा सत्र (2018-19) हेतु प्रमुख ध्यान देने योग्य बिन्दु

1. कोर्स फीस अर्द्धवार्षिक देय होगी, जिसकी तिथि प्रवेश फार्म के विवरण के अनुसार होगी।
2. वर्गानुसार छात्रावास शुल्क की प्रथम किश्त ₹54500/87500 प्रवेश के समय एवं द्वितीय किश्त रुपये 39000/31000/60000 दिनांक 15 दिसम्बर 2018 तक अनिवार्य रूप से D.D. द्वारा जमा होगी।
3. परिवहन शुल्क वार्षिक रूप से एक मुश्त प्रवेश के समय/वार्षिक शिक्षा सत्र के अनुसार D.D.द्वारा जमा होगा।
4. विश्वविद्यालय नामांकन शुल्क (Enrollment) केवल एक बार ही देय होगा जिसकी शुल्क संरचना नामांकन फार्म के साथ उपलब्ध होगी।
5. विश्वविद्यालय गतिविधि शुल्क (Activity Charge) वार्षिक रूप से शिक्षा सत्र प्रारम्भ पर देय होगा।
6. परीक्षा शुल्क अर्द्धवार्षिक (सेमिस्टर अनुसार) देय होगा जिसकी शुल्क संरचना परीक्षा फार्म के साथ उपलब्ध होगी।

शुल्क सारांश

शुल्क	प्रथम छमाही हेतु	द्वितीय छमाही हेतु
कोर्स फीस	50%	50%
काशन मनी एवं नामांकन शुल्क	केवल प्रथम सेमेस्टर	—
परिवहन शुल्क	100%	—
गतिविधि शुल्क	100%	—
परीक्षा शुल्क	सेमिस्टर अनुसार	सेमिस्टर अनुसार
छात्रावास शुल्क*	₹ 54500/₹ 87500	₹ 39000 / ₹ 31000 / ₹ 60000

* केवल सत्र 2018-19 हेतु

1. समस्त शुल्क D.D. द्वारा जमा होगा एवं D.D. "पूणिमा विश्वविद्यालय" के नाम पर एवं जयपुर देय होगा।
2. निर्धारित तिथि तक शुल्क भुगतान नहीं होने पर रुपये 50/- प्रतिदिन के अनुसार विलम्ब शुल्क शास्ती (Penalty) विलम्ब दिनों के अनुसार देय होगी।

महत्वपूर्ण सम्पर्क मोबाइल नं.

1. विश्वविद्यालय सामान्य जानकारी हेतु :- +91-8875666617, 18
2. बालक छात्रावास हेतु :- 9001893267
3. बालिका छात्रावास हेतु :- 9588846843
4. फीस सम्बंधित जानकारी हेतु :- 9001890811
5. परिवहन हेतु :- 9829855516
6. रजिस्ट्रार ऑफिस :- 8875666694
7. प्रोक्टर ऑफिस :- 9001893265